CENGN is Canada’s Centre of Excellence in Next Generation Networks. Our mission is to drive innovation and adoption of advanced networking technologies in Canada through our Living Labs and advanced networking infrastructure, technical expertise, talent development, and partner ecosystem, enabling the digital transformation and competitiveness of Canadian industry and the commercial growth of Canadian digital technology solutions.

With the digital transformation opportunity valued at over $200 billion in Canada, it is clear the new competitive landscape is being driven by digital innovation and the ability to integrate this technology across industries. Join our team, as we work with our ecosystem of technology, innovation, government, and academic partners to build Living Lab testing infrastructure and deliver services that accelerate the testing, validation, demonstration, commercialization, and adoption of digital innovation across Canada.

For more information, check out: www.cengn.ca

The CENGN Advantage

Career Development
An agile company in a modern setting where your ideas and opportunities for growth are nurtured and encouraged

Canadian Innovation Support
Be part of an organization that drives digital by providing Canadian start-ups and scaleups as well as tech students and professionals the ability to succeed

Great People
The advantage of working with colleagues passionate about their contributions and united under the same mission

Work Where You Work Best
Remote or hybrid options to suit your individual professional and personal needs

Benefits
• Attractive and Competitive Group Benefit Plan
• Phone plan reimbursement
• Employer paid RSP contribution with no matching requirement

Wellness and Development
• Annual fitness and training and development allowance
• Wellness webinars, lunch and learns, and social events

Vacation and Time Off
• Three weeks vacation plus personal and sick days
• Annual Christmas shutdown
The Opportunity

Reporting to the President and CEO, the Vice President Finance will be an experienced, highly skilled, and motivated individual responsible for CENGN’s financial management, reporting, corporate governance and Board of Directors operations. They will partner with the Executive Leadership team to develop and implement strategies addressing CENGN’s funding, sources of revenue, risk management, business model and overall operations. The Vice President Finance will oversee all reporting and compliance for government contracts. They must be able to adapt to a continually evolving environment and thrive in an autonomous and deadline-oriented workplace while managing the Finance team.

Key Responsibilities:

Lead the Finance team and direct CENGN strategy and resources to achieve financial and operational effectiveness, sustainability and improved outcomes, ensuring CENGN’s funding is efficiently used and maximized.

• Lead the development and communication of the financial strategy for the organization, including funding and forecasting frameworks and tools, and oversee their development and use.
• Manage the budget process and delivery management functions to ensure that the organization’s government funding and fee-for-service revenue are spent effectively, and delivering results on time and within budget.
• Lead the design, execution, and effectiveness of a system of internal controls, which provides assurance that operations are effective and efficient, and in compliance with applicable laws, regulations, policies and procedures.
• Oversee risk management, business continuity and self-sustaining plans.
• Oversee cash flow planning and ensure availability of funds as needed.
• Oversee financial and compliance functions such as financial reporting, accounting, and audits.
• Work closely with HR to ensure alignment on programs including compensation, benefits, organizational structure, and system integration.
• Set financial policies and direction while also being involved in day-to-day financial tasks.
• Maintain financial record systems in accordance with accounting standards for non-profit organizations and monitor the use of all funds. Remain up to date on non-profit audit best practices and federal and provincial law regarding non-profit operations.

Partner with the President and CEO and with the Executive Leadership team on operational and strategic issues.

• Provide strategic recommendations to the President and CEO and insight into the organization’s operations and business plans based on financial analysis and forecasting, cost identification and allocation, and revenue/expense analysis. Provide what-if scenario predicting capability.
• Provide regular reports and recommendations to President and CEO and Executive Leadership team regarding project status, results, finances, risks, prospects, significant transactions, and other relevant information.
• Ensure timeliness, accuracy, and usefulness of financial and management reporting to the President and CEO, Board of Directors, Executive Leadership team and government funders.
• Lead long-term budgetary planning, cost management and forecasting in alignment with CENGN’s strategic plan.
• Work closely with the Executive Leadership team to develop annual operating plans based on long-term strategy.
• Develop annual budgets and KPIs, oversee implementation, and monitor progress. Provide monthly reporting of budget to actuals with variance analysis and commentary.
• Maintain relationships with financial partners, including government funders, members, financial institutions, auditors, lawyers, public officials, etc.

Support the President and CEO in funding engagements with governments.

• Support the President and CEO in discussions with Federal and Provincial governments to secure funding.
• Ensure compliance to funding agreement terms and conditions in conjunction with members of the Executive Leadership team, as appropriate.
• Coordinate and prepare any required government reporting and claims, ensuring full compliance with all contracts and guidelines.

(Key responsibilities continued on next page)
Key Competencies/Qualifications:

The Vice President Finance will be a seasoned and mature leader with at least 15 years of broad finance experience, including making actionable recommendations to senior leadership. They will have experience managing finance for a non-profit with multiple funding sources including government contracts, membership structure, fee-for-service revenue from programs and services. The Vice President Finance will have the following experience and attributes:

• Expert acumen and oversight of financial management and reporting, accounting, budgeting, and forecasting, cost management and controls in a not-for-profit environment.
• Operational expertise related to legal, procurement, office management and administration.
• Advanced knowledge of and experience in government, public sector environments and funding/government relationship requirements.
• Proactive, with ability to work effectively with a senior team and in a complex multi-stakeholder, occasionally politically sensitive environment.
• Ability to work in a high-pace, dynamic environment.
• Demonstrated strategic leadership ability, team management and development, and interpersonal skills. Ability to mentor and motivate teams.
• Strong analytical skills and experience interpreting a strategic vision into an operational model.
• Change management experience.
• A commitment to collaboration and a joint-accountability approach.
• Strong internal and external relationship management skills.
• An effective communicator, with excellent verbal and written skills.
• CPA designation and member in good standing.

Languages:

• English oral, reading and writing
• French oral, reading, and writing or any other language would be considered an asset

Interested and qualified candidates are invited to forward their resume in confidence to CENGN by email to hr@cengn.ca. Please use “Vice President Finance” as the subject line.

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