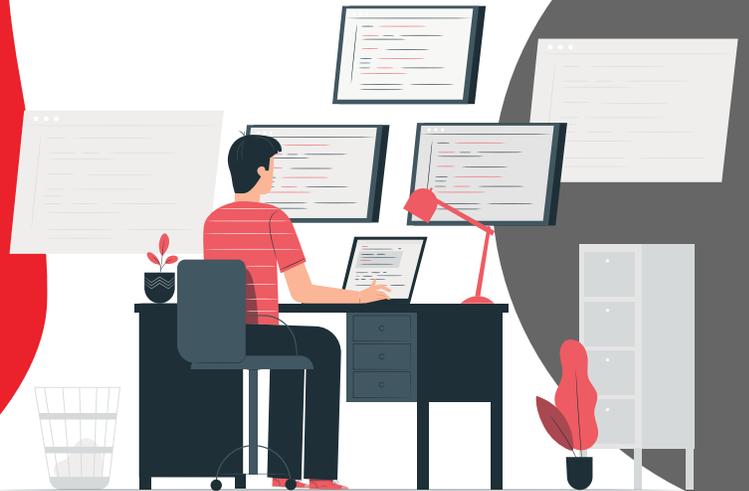




Join our team!

Project Manager



CENGN is Canada's Centre of Excellence in Next Generation Networks. Our mission is to drive innovation and adoption of advanced networking technologies in Canada through our Living Labs and advanced networking infrastructure, technical expertise, talent development, and partner ecosystem, enabling the digital transformation and competitiveness of Canadian industry and the commercial growth of Canadian digital technology solutions.

With the digital transformation opportunity valued at over \$200 billion in Canada, it is clear the new competitive landscape is being driven by digital innovation and the ability to integrate this technology across industries. Join our team, as we work with our ecosystem of technology, innovation, government, and academic partners to build Living Lab testing infrastructure and deliver services that accelerate the testing, validation, demonstration, commercialization and adoption of digital innovation across Canada.

For more information, check out: <https://www.cengn.ca>

The CENGN Advantage



Career Development

An agile company in a modern setting where your ideas and opportunities for growth are nurtured and encouraged



Canadian Innovation Support

Be part of an organization that drives innovation by providing Canadian start-ups and scaleups as well as tech students and professionals the ability to succeed



Great People

The advantage of working with colleagues passionate about their contributions and united under the same mission



Work Where You Work Best

Remote environment to suit your individual professional and personal needs

Benefits

- Attractive and Competitive Group Benefit Plan
- Phone plan reimbursement
- Employer paid RSP contribution with no matching requirement

Wellness and Development

- Annual fitness allowance
- Wellness webinars, lunch and learns, and social events

Vacation and Time Off

- Three weeks vacation plus personal and sick days
- Annual Christmas shutdown

The Opportunity

We are seeking a **full-time individual for CENGN's Program Management Office (PMO)**. In this role, you will report to the Head of PMO and work closely with the CENGN team, Members, and Partners, to plan and execute several projects in a dynamic environment with emerging network technologies. The role will require operation management of the projects and to provide necessary frameworks, reporting, and controls to ensure successful execution. **The Project Manager** will also support the development and continuous improvement of project processes.

Location: Ottawa

Salary range: \$70,000 - \$85,000

Use of AI in Hiring: No, we do not use AI in screening/selection.

Vacancy Status: This posting is for an existing vacancy. We are hiring for 1 position.



Key Responsibilities:

Project Planning:

- Draft project charters to capture project scope, objectives, and deliverables in collaboration with internal and external stakeholders
- Accountability for project planning and delivery oversight
- Build strong relationships and establish clear roles and responsibilities with stakeholders
- Set-up risk probability matrices and risk response plans with documented mitigation strategies

Project Execution:

- Lead project teams in a multi-party complex environment
- Manage multiple projects in parallel, requiring tracking and planning of people and platform resources, ensuring resource availability and allocation for each project
- Leverage technological expertise to assess project progress and redirect resources as needed
- Govern changes to the project scope, project schedule, and project costs using appropriate verification techniques
- Build and present complex dashboards and reports (schedule, time-tracking, status, resource analysis, KPI, etc.) to executives and project members
- Continuously monitor relationships with key stakeholders and take preventative actions to anticipate and resolve conflicts
- Update Finance on milestones and deliverables completed to trigger invoicing and release of funds
- Ensure project alignment with program goals and overall strategy

Project Closure:

- Conduct project reviews and retrospectives to identify lessons learned and areas for improvement
- Update risk register and share learnings with PMO to ensure continued realization of project benefits
- Maintain comprehensive project documentation and broadcast project completion reports as required



Key Competencies/Qualifications:

What you need:

- Excellent written and verbal presentation skills
- Exceptional people skills are crucial for managing and nurturing stakeholder relationships
- Ability to navigate an ever changing innovative landscape
- Critical thinking and attention to detail
- Ability to adapt to changes and flexibility to use the right tools and methodologies in a dynamic working environment
- Strong team orientation, working collaboratively to resolve problems and make decisions that enhance organizational effectiveness
- Sound judgment and ability in handling matters of a confidential and/or sensitive nature
- Experience working with Microsoft tools and Atlassian toolset including Confluence and JIRA
- Aptitude to grasp and desire to learn emerging networking technologies and tools
- Self-motivated and independent, with a proactive approach to problem-solving and comfortable asking questions in a remote work setting

You will stand out if you have:

- Exposure to R&D engineering/DevOps environments
- Member of PMI, PMP and/ or PgMP certified

It would be nice-to-have experience managing projects in:

- Data Center and Cloud Computing (private, public, hybrid)
- Wireless technologies both licensed and unlicensed
- Internet architecture, IoT, Data and AI principles
- Cybersecurity GRC



Experience:

- Minimum of 3-5 years Project Management experience in engineering or related discipline



Languages:

- English oral, reading, and writing
- French oral, reading, and writing would be considered an asset



Education:

- University degree or college diploma in Project Management or a related field, or equivalent practical experience.

Interested and qualified candidates are invited to forward their resume in confidence to CENGN via [CENGN's Application Portal](#).

Follow us on LinkedIn for more CENGN Career Opportunities!



CENGN reserves the right to remove this posting prior to the application deadline. CENGN thanks all applicants for their interest; however, only those selected for an interview will be acknowledged. CENGN is an equal opportunity employer.